

ELEVATOR SAFETY BOARD
Meeting Minutes
November 16, 2021

I. Call to order

Chairperson Kris Kesterson called the meeting to order at 9:03 a.m. The meeting was held in-person and via a remote conferencing service.

II. Roll call

Members present: Kris Kesterson, Chairperson
Kerry Dixon, Secretary
Wayne Sims, Vice-Chairperson
Kathleen Uehling
Craig Clabaugh (remote)
Amy Infelt (remote)

Members absent: Marvin Schumacher
Justin Carleton

Ms. Caroline Barrett, Assistant Attorney General, participated remotely

III. Approval of agenda

Ms. Dixon moved to approve the agenda. Mr. Sims seconded the motion. The Board approved it unanimously.

IV. Approval of minutes from August 24, 2021

Mr. Sims moved to approve the minutes from August 24, 2021. Ms. Dixon seconded the motion and the board approved it unanimously.

V. Items for Action

- A. Waiver application from Wayne Sheeler on behalf of Newton Masonic Lodge concerning overhead clearance and door size in an existing building (E2021-014)*

Mr. Wayne Sheeler and Mr. Ward Bailey, trustees for Masonic Lodge, participated on behalf of Newton Masonic Lodge. They are requesting waivers from the door size and overhead clearance requirements as the building is over 150 years old and it would be cost prohibitive to make changes.

Board member Mr. Craig Clabaugh called in at 9:07a.m.

Ms. Uehling moved to approve a variance with the following conditions: 1) fireproof sheet rock shall be installed; 2) signs reading "Caution Low Overhead" and "Authorized Personnel Only" shall be placed on the door; 3) warning tape shall be installed on the doorframe; and, 4) no new non-elevator equipment can be added to the room. The work shall be completed in 60 days and the Division of Labor will be notified to verify. Ms. Dixon seconded the motion and the board approved unanimously.

B. Waiver application from Joby Brogdon on behalf of Story County Board of Supervisors concerning an existing building with non-elevator equipment in an elevator machine room (E2021-015)

Mr. Joby Brogden, Facilities supervisor for Story County, presented to the board.

Two main elevators for this building are located in the mechanical room with other equipment. Only authorized personnel have access to the room. They cannot build to surround the existing equipment, as it would restrict access to major electrical service for the building. They are requesting a limited waiver as only 25 people have access to the room.

Mr. Sims moved to approve the waiver on the following conditions: 1) floor markings shall be applied to maintain code clearances around elevator equipment; 2) a sign reading "Authorized Personnel Only" shall be placed on the door; and, 3) no additional non-elevator equipment shall be added to the room.

Ms. Uehling seconded the motion and the board approved unanimously.

C. Waiver application from Joby Brogdon on behalf of Story County Board of Supervisors concerning an existing building with non-elevator equipment in an elevator machine room (E2021-016)

Mr. Joby Brogdon, Facilities Supervisor for Story County, presented to the board.

The service elevator's controller and pump unit sit in a penthouse with restricted access. One must go through 3 locked doors to get to a room that has a locked door that gives access to the penthouse.

The penthouse has non-elevator equipment including cables for the emergency management tower that is on the roof. These cables must be continuous and run to offices in the basement. It would be very difficult to relocate these cables.

Ms. Dixon moved to approve the variance on the following conditions: 1) a sign reading "Authorized Personnel Only" shall be placed on the door; 2) no additional non-elevator equipment shall be added to the penthouse; and, 3) floor markings shall be applied to maintain code clearances around elevator equipment.

Mr. Sims seconded the motion and the board approved unanimously.

D. Waiver application from Luke Danielson, of OPN Architects, on behalf of Polk County Board of Supervisors concerning door size of a machine room in an existing building. (E2021-017)

Mr. Luke Danielson, OPN Architects, and Dan Larsen, Neuman Brothers, Facilities supplied information for this variance.

The existing elevator machine room is on level 5 and can only be accessed by a spiral staircase. At 2'6" x 6', the door does not meet the size requirements.

They are requesting to keep the door at the existing size due to the difficulties involved in enlarging the door.

Ms. Dixon moved to approve the variance on the following conditions: 1) a sign reading "Authorized Personnel Only" shall be placed on the door; 2) signs reading "Low Headroom" shall be placed where the overhead clearance is inadequate; and, 3) hazard tape shall be placed on the head of the doorframe.

Mr. Sims seconded the motion and the board approved unanimously.

VI. Division of Labor Report

Labor Commissioner, Rod Roberts, reported a successful Governor's Safety and Health Conference and completion of the Adventureland investigation. We are waiting for the outcome of court challenges to OSHA's emergency temporary standard regarding Covid-19. The commissioner announced the January 2022 retirement of Kathleen Uehling, Division of Labor attorney. There have been 3 applicants for her position.

Mr. Matt Mitchell, manager, reported that Mr. Michael Cardamon has been re-hired as an elevator/amusement inspector. There is currently another opening for an elevator/amusement inspector. Mr. Mitchell introduced Michele Garcia as the new Clerk Specialist for the amusement division. Michele will also occasionally help with elevator.

Ms. Kris Kesterson asked if there are any changes concerning board appointments. Ms. Caroline Barrett advised that board members appointments are still valid until the Senate takes action. The new session begins January 2022.

VII. Communications

None.

VIII. Next meeting dates

- January 4, 2022 at 9:00 am – to be held in-person with a remote option
- February 10, 2022 at 9:00 am – to be held in-person with a remote option

IX. Next meeting agenda

- Variance request from the City of Sioux City.
- Variance request from Kilborn Inc.

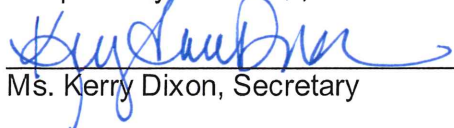
X. Public comments

None

XI. Adjournment

Ms. Dixon moved to adjourn the meeting. The board approved. The meeting adjourned at 9:42 a.m.

Respectfully submitted,



Ms. Kerry Dixon, Secretary